M & E Indicators for Alexandria
Done in December 2007 and August 2008

Objective 1: We know who learning alliance members are, and facilitate communication between them effectively

Indicators are the *availability of a record of learning alliance members* and their participation in learning alliance events and activities and the use of *effective communication tools* to share information between learning alliance members

Scenarios for objective 1	Score
• This is no accessible record of learning alliance members, and their involvement in various events and activities	0
• There is an out-of-date record of learning alliance members and their involvement in events and activities	25
• There is an up-to-date record of LA members and their involvement, and some basic communication tools are systematically used (e.g. email, phone) between events	50 benchmark
• There is an up-to-date record of LA members and their involvement, and archives are maintained through systematic use of advanced communication tools (e.g. a google group).	75
• Member information is accessible to all (e.g. online database), participation in all events and activities is systematically recorded and a combination of methods is used effectively (based on feedback received) to communicate between events.	100
Justification of score (with date)	**Score awarded**
December 07 There is an up-to-date record of LA members and their involvement. Archives are maintained, and there is systematic communication between events using email and phone, as the google group is not an efficient tool for the people in Alexandria.	65
August 08 There is an up-to-date record of LA members and their involvement. Archives are maintained, and there is systematic communication between events using email and phone, and more recently the SWITCH Alexandria website where all information is	75

posted and shared regularly. Steps have been made to formalize the LA members by making them an advisory committee to the Governorate on water-related issues to allow for sustainability once the SWITCH project ends.	

Objective 2: Regular, effective and innovative events capture and sustain interest of learning alliance members

Indicators are the *regularity and quality of events* organized or supported by SWITCH learning alliances. These aspects may be assessed with reference to reports of activities, evaluation sessions and the follow-up generated by events.

Scenarios for objective 2	Score
• Events (e.g. workshops, site visits, seminars) are not regular and only announced at the last minute.	0
• Regular events are held at least every six months, but have limited impact in capturing the interest of learning alliance members.	25
• Appropriate events are announced well in advance and use a mix of mainly standard methods to effectively engage interest of city stakeholders at least once every 3 months.	50 benchmark
• Quarterly (or more frequent) events use effective and innovative facilitation methods (not just presentations and discussion).	75
• Quarterly (or more frequent) innovative events result in high-quality reports (or other outputs) that capture content and ideas and are rapidly made available.	100
Justification of score (with date)	**Score awarded**
December 07 Regular events are done every 3 months, except for the last period which included a 4 month gap. Events and LA meetings capture the interest of the LA members and other types of facilitation methods besides presentations and discussions are used such as working groups.	50
August 08 Regular events are done. A WDM training was done for the participants in April, whereby an LA meeting was also done in April. LA meetings are regularly done, however there hasn't been one since April creating a 5 month gap. However interviews and one-on-one meetings with the LA	40

members and coordination and communication are done regularly to enhance contact between them. An LA meeting is scheduled soon to discuss IUWM Plan coordination.	

Objective 3: Demonstration activities are undertaken within a framework for scaling-up
Indicators are the availability of demonstration plans, the level of ownership of these plans, and commitments made to scaling-up implementation.

Scenarios for objective 3	Score
• Demonstration activities are initiated without significant discussion in the learning alliance	0
• Demonstration activities are decided after limited consultation with some members of the learning alliance	25
• Demonstration activity plans are consistent and integrated within LA plans (city storylines) and are supported but without clear commitments to scaling-up	50 benchmark
• Learning alliance members with potential to scale up demonstration activities pro-actively made suggestions and proposals that were addressed in demonstration plans.	75
• Learning alliance members maintain a keen interest in demonstration activities at all stages and report back against their initial commitments to scale-up interventions.	100
Justification of score (with date)	Score awarded
December 07 Demonstration activity plans are consistent and integrated within LA plans and city storylines, however there is not yet a clear idea of how scaling up will occur.	35
August 08 Demonstration Proposal written in detail with technical interventions along with a feasibility study for analysis of different interventions. Social Inclusion work in Demo site conducted and assessment of people in progress. Scaling up of demo activities still not clear.	50

Objective 4: The SWITCH team and learning alliance understand why change is occurring in IUWM, not just what happens.

Indicators are the amount and quality of process documentation undertaken to capture the change process and its dimensions and motivations, and the sharing of that information to encourage learning.

Scenarios for objective 4	Score
• No process documentation is in place	0
• Occasional ad-hoc process documentation is undertaken using some of available tools (including different media such as writing, photography, film etc) but with limited attention to detail or quality.	25
• A few process documentation tools are used regularly following a process documentation plan but results are not widely shared.	50 benchmark
• Several process documentation tools are used regularly and results are widely shared within the learning alliance	75
• Effective process documentation is used for reflection and analysis that results in improved project implementation plans	100
Justification of score (with date)	Score awarded
December 07 Process documentation tools (writing, photography, film, etc.) are used regularly, but there is not yet a clear documentation plan in effect and it is only minimally shared. (The website should be a tool to help with this in the future).	30
August 08 Several process documentation tools are used regularly and results are widely shared within the learning alliance. This includes the SWITCH Alexandria website whereby documents, events, etc. are posted and updated regularly.	75

Alexandria - additional objective AL1: Stakeholders support the issues of social inclusion and efforts to eradicate exclusion are made.

Indicators are how research incorporates marginalized groups and their participation in the learning alliance and city council.

Scenarios for objective AL1	Score

	Score
• Research has not considered marginalized groups and they are not represented at the learning alliance or city council	0
• Research considered marginalized groups but without their input as they are not members of learning alliance or represented on city council	25
• Research consideres marginalized groups and uses their inputs but they are not members of learning alliance.	50 benchmark
• Some research is directed towards social inclusion with the input of marginalized groups that are members of learning alliance, but not very active	75
• Research on different themes is directed towards social inclusion, with input of marginalized groups, and they are active members of the learning alliance and city council	100
Justification of score (with date)	**Score awarded**
December 07 Research considers the marginalized groups and will be using their input in the research by means of questionnaires and surveys but they are not members of the learning alliance.	45
August 08 Research considers the marginalized groups and is currently using their inputs gained from meetings in the demo site for the research and technical interventions to be done in the demo site. This was done in the Social Inclusion work in the demo site. A social inclusion workshop is planned soon, whereby all LA members and the villagers will be present in. These groups however are not members of the learning alliance.	60

Alexandria - additional objective AL2: Wide participation and support for the Integrated Urban Water Management (IUWM) planning process.
Indicators are the level of participation of learning alliance members in different tasks and aspects of the planning process.

Scenarios for objective AL2	**Score**
• No present participation of learning alliance members in IUWM planning process.	0
• Learning alliance members participate	25

in meetings and provide data but do not make other significant inputs.	
• Learning alliance members occasionally participate in the process and are make active contributions to key discussions.	50 benchmark
• Inputs made by all learning alliance members, and some are part of IUWM planning teams contributing to analysis.	75
• Some learning alliance members are full members of the core IUWM planning team and report back to the entire learning alliance.	100
Justification of score (with date)	**Score awarded**
December 07 Inputs are made by all LA members towards the IUWM plan and and active contributions to key discussions are done, but only some key LA members are a part of the IUWM planning team.	70
August 08 Inputs are made by all LA members towards the IUWM plan and active contributions to key discussions are done. TORs for LA members contributing to the IUWM Plan have been made and contributions are being formalized. Reporting back by the IUWM Planning team to the entire LA has not yet been done since we are still in the early stages.	75